

Sample Property Gifting Letter

Agreement between _____ and _____.
(ORGANIZATION Name) (School/District)

The _____ is donating the following property to _____
(ORGANIZATION Name) (School/District)

Description of Property:

The property is to be used for the following purpose:

The/these item(s) will become the property of the school or district. The school will be responsible for any required maintenance and costs associated, and agrees to hold the _____ harmless for any claim arising from ownership or use.
(ORGANIZATION)

We _____ agree to defend and to indemnify and hold harmless, _____, including all officers, directors, members and volunteers for any claim arising out of the ownership, or use of the item(s) listed above.
(School/District) (Name of ORGANIZATION)

Signed

ORGANIZATION President

Date

Principal / Administrator

Date

All waivers, letters and agreements provided here are samples, meant to serve as a guideline, and may not reflect language specific to your use, or your state. We recommend consulting an attorney should you need to implement any contractual agreement, waiver or gifting letter.